Parker County Permitting Department

PERMITTING PROCEDURES FOR YOUR ON-SITE SEWAGE FACILITY

Conventional Septic Permit Requirements

- **Application**: All forms used must be our state approved forms.
- **Site and Soil Evaluation** performed by a Sanitarian, Engineer or a Designated Representative WITH a Site Evaluator license. (This will determine what kind of system can be installed.)
- **Design of the system** to be installed, completed by a licensed Installer, Sanitarian or Engineer.
- **A copy of the plat OR a copy of a land survey** with the legal description and lot size.
- **Fee for the Permit** of $480.00. All payment types accepted. Cash, Check, Money Order, Card, or E-Check

Aerobic Septic Permit Requirements

- **Application**: All forms used must be our state approved forms.
- **Site and Soil Evaluation** performed by a Sanitarian, Engineer or a Designated Representative WITH a Site Evaluator license. (This will determine what kind of system can be installed.)
- **Design of the system** to be installed, completed by a Sanitarian or Engineer.
- **A copy of the plat OR a copy of a land survey** with the legal description and lot size.
- **Service Contract** with a licensed maintenance provider. Must be signed by BOTH parties, dated and list the service provider's name, address and phone number along with the homeowner's name, address and phone number.
- **Affidavit to the Public:** A certified copy of the notarized affidavit AFTER it has been filed with the County Clerk's Office.
- **Fee for the Permit** of $480.00. All payment types accepted. Cash, Check, Money Order, Card, or E-Check

Upon receipt of the above items, the Parker County Permitting Department will:

1. Within five (5) days, approve or deny an application.
2. Problem resolution can take up to thirty (30) days.
3. If the problem cannot be resolved and a permit is denied, you will receive a written denial.

The person requesting the permit will be responsible for checking on the status of the permit. Until approval has been confirmed through the Parker County Permitting Department, **NO PHYSICAL PARTS OF A SYSTEM MAY BE INSTALLED.**

If you have any questions or need additional information, please contact the Parker County Permitting Departments Monday through Friday, 7:00am to 4:00pm at 1114 Santa Fe Drive Weatherford, TX 76086 or contact us at 817-598-6175.

INCOMPLETE PERMIT APPLICATIONS WILL NOT BE ACCEPTED